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**Eastern Virginia Regional Local Human Rights Committee
Meeting Minutes
April 24, 2014**

A meeting of the Eastern Virginia Regional Local Human Rights Committee was held on Thursday, April 24, 2014, at St. Mary's Home for Disabled Children, 6171 Kempsville Circle, Norfolk, VA 23502.

Members Present:

Mr. Matthew Albright, Chair
Ms. Denise Gordon, Vice Chair
Mr. David Paige, Secretary
Mr. John Dickinson, Member
Ms. Donna Collier, Member

Members Absent:

None

Providers Present:

Jacqueline Parker-Mazyck, SC/QMRP, Holiday House of Portsmouth, Inc.
Melanie Draughn, SW/HRC Liaison, Holiday House of Portsmouth, Inc.
Lucy Rotich, Maryview Behavioral Medicine Center
Melanie Perez-Lopez, SW, St. Mary's Home for Disabled Children
Colleen Zalewski, Behavior Specialist, St. Mary's Home for Disabled Children
Rizal Cruz, AC Support Systems
LaRhonda McLean, Case Manager, Bair Foundation
Latasha Holloway, Better Life Services, Inc.
Greg LeFever, Administrator, Better Life Services, Inc.
Ronnie Brown, CEO, Community Options LLC
Yvonne Green, Coordinator, Virginia Home Based Counseling
Latasha Holloway, Psalms Assistive Support Services, LLC
Aman Massaquoi CEO, Angel House, Inc.
Mercedes Santos-Bell, Envision Family Services
Shemora Richardson, Jerious Counseling Services LLC
Cynthia Cummings, Jerious Counseling Services LLC
Dr. Damon Cary, Cary Associates – Youth Empowerment Services
Douglas Newsome-Individual Choices
Deborah Hamilton, AIM Family Services, LLC
Terrell Cuffee, Potentials In Life
Ike Emejura, Administrator, Comfort Care LLC
Brian Emejura, Project Manager, Comfort Care LLC
Chimene Emejuru, Consultant, Comfort Care LLC

Providers Absent:

None

Also Present Was:

Stewart Prost, Human Rights Advocate
Theresa Waldo, Taking Minutes

I. Call to Order

Matthew Albright, called the regular session of the EVRLHRC meeting to order at 9:30 am, and Mrs. Theresa Waldo, School Psychologist for St. Mary's, recorded the minutes. Mr. Albright thanked everyone for coming. A quorum of members was present, and the meeting, having been duly convened, was ready to proceed.

II. Approval of Meeting Agenda

Meeting agenda was reviewed and amended to include Comfort Care LLC as #18 after the Report from Human Rights Advocate. Mr. Prost mentioned that this HR committee is supposed to be known as the Eastern Virginia Regional Local Human Rights Committee, emphasizing the regional, and Mr. Matthew Albright noted that it would be known as that from now on. The Agenda was approved, motion made by Mr. David Paige and seconded by Ms. Denise Gordon and was unanimously approved.

III. Review of Minutes

A motion to accept the minutes from our January 24, 2014 meeting as presented by Mr. Matthew Albright was motioned by Mr. David Paige and seconded by Ms. Denise Gordon. Minutes were unanimously approved. Mr. Albright thanked Mrs. Theresa Waldo for taking minutes during Carmen's absence.

IV. Public Comment

There were no members of the public present.

V. Old Business

Mr. Matthew Albright brought up the previous discussion regarding meetings during inclement weather and suggested that the Human Rights meetings be postponed on any date that the public schools of the region close or delay start of the school day by 2 hours. Mr. Prost suggested that if the closings are known the day before the meeting that either he or Ms. Gerena notify the committee members by email as soon as the closings are known. The committee unanimously agreed to these suggestions. Mrs. Melanie Perez-Lopez discussed St. Mary's changes to their Behavior Support Manual. She noted that in an email she sent, there was a summary of the changes that were requested along with a chart of those changes, their purposes, definitions and types of restraints as well as delineating the roles of the SCC and LHRC committees for St. Mary's approval and review process. Also purposes and definition of restraints and types of restrains. We also removed any use of seclusion and included face to face monitoring when using the manual hold.

VI. New Business

Mr. Matthew Albright announced that this was the last meeting for Ms. Denise Gordon and thanked her for her service and presented her with a small smash art painting done by a resident of St. Mary's. He further suggested he hoped she would be willing to consider returning to the committee in a year. The entire group applauded her dedicated service for

the last 6 years. Later in the meeting Mr. Matthew Albright reminded everyone that any provider can nominate someone to be on the committee and to please come forward if any affiliate has anyone in mind. The potential nominee only has to donate 16 hours of their time a year and serve for 3 years. He suggested that they contact Mr. Stewart Prost or himself to have an invitation sent to the suggested party for consideration.

VII. Program Updates

- i. **The Bair Foundation**
Ms. La Rhonda McLean represented The Bair Foundation. We are currently licensed but there is nothing to report at this time. There was some discussion regarding her contact information and she supplied a business card which included phone numbers, fax numbers and email addresses.
- ii. **Community Options**
Ronnie Brown, Program Director was present and reported. They have 5 individuals, no complaints and no abuse or allegations.
- iii. **Holiday House of Portsmouth, Inc.**
Melanie Draughn presented, this quarter they have 28 individuals. She announced that the surveyors were currently at Holiday House and that for this past quarter there were no allegations of abuse or complaints but that they would meet in executive committee to discuss behavior plans which include restraints.
- iv. **Maryview Behavioral Medicine Center**
Amanda Caruso presented their report. 555 clients were served this quarter. There were 4 abuse allegations and 3 complaints which will be discussed in executive session.
- v. **Psalms Assistive Support Services**
Latisha Holloway reported that they do not have their license yet so they are not serving any individuals and have no allegations or complaints.
- vi. **AC Support System**
Rizal Cruz presented they are serving 12 individuals and there was 1 incident of abuse/neglect which was unfounded so it will not be discussed in executive session.
- vii. **St. Mary's Home for Disabled Children / The Albergo House**
Melanie Perez-Lopez presented. During this quarter they had an average of 81 residents at St. Mary's. There was 1 death, 2 Emergency Medical restraints, 9 allegations of neglect and 1 allegation of verbal abuse. Will meet in executive session.
- viii. **Better Life Services**
Mr. Greg LaFever reported that 91 individuals are served and there were 0 allegations of abuse or neglect.

- ix. **Virginia Home Based Counseling, P.C. and Virginia Support Services, P.C.**
Yvonne Green presented. No allegations of abuse or neglect. No complaints. Currently serving 80 individuals and 40 children home based.
- x. **VA Home Based Counseling**
Yvonne Green presented. There have been no allegations of abuse or neglect. We are currently servicing 16 in home-based and 60 in supported services.
- xi. **Angel House**
Aman Massaquoi presented. We have our license but no clients yet and have nothing to report.
- xii. **Envision Family Services**
Mercedes Santos Bell, Executive Director presented. They are adding intensive in home services. Reported trouble with the CHRIS system. Mr. Matthew Albright explained how to access and noted he would give the explanation to her in writing. Requested affiliation for new location which only requested acknowledgement from the committee. Ms. Santos Bell explained what the new services would be. Will be servicing children from the age of 5 to 18. She explained the behavior management process and the program rules. Mr. Prost reviewed this information and recommended affiliation for intensive in-home program. Mr. David Paige made the motion to accept and it was seconded by Mr. John Dickinson. The motion was unanimously approved. Motion was made by Ms. Denise Gordon to accept the Behavioral Management policies and program rules as noted by Mr. Prost and it was seconded by Mr. David Paige. The motion was unanimously approved.
- xiii. **Jerious Counseling Group**
Shenora Richardson presented. We have 6 active cases. We have no allegations of abuse or neglect and no complaints.
- xiv. **Cary Associates Youth Empowerment Services**
Dr. Damon Cary reported. We have 31 clients in the intensive in home program. We have no allegations of abuse or neglect to report. We are applying for service modification. Mr. Prost noted that they needed approval by Ms. Margaret Walsh before they could move forward in the process
- xv. **Individual Choices**
Dr. Douglas Newsome reported. 5 individuals served with no allegations of abuse or complaints. Our license was reviewed in March and we are now on an annual review of license schedule.
- xvi. **AIM Family Services**
Deborah Hamilton reported. Licensed but no clients yet, so nothing to report.

xvii. **Potentials In Life**

Terrell Cuffee reported. Still working on license. Not serving any clients yet. Nothing to report.

xviii. **Comfort Care**

Ike Emejura reported.

VIII. **Office of Human Rights**

Mr. Stewart Prost started by reviewing where we stood as a committee. He reminded us that today was Ms. Gordon's last meeting. The position that is now open is a general position, that can be filled out by anyone with a professional interest or a family member. It cannot be any of the provider's employees, however. Please look around and if you have some who is interested please have them fill out an application. Outside office news: Debra Ferguson, the new commissioner is supposed to start this coming Monday. She is coming to us from Illinois. Most of her experience is in mental health and forensics. She will be spending a lot of time learning the Virginia system. From inside the office of Human Rights, Hillary Zanderville resigned her position and her last day was March 21, she was one of the Human Rights Advocates and worked out of the Williamsburg office. The position was posted and has not been filled as of yet. If you know anyone that is interested please have them contact us. Also Margaret Walsh, the director will be retiring this summer, July 24th.

Mr. Stewart Prost reviewed the quarterly reports to make sure everyone is clear on how to fill and submit them. First of all, please make sure that Carmen has your correct emails as I use her list to contact you all. I sent out an email in late December and again a week ago Friday, in terms of the new quarterly report form. Last fall the state Human Rights Committee set up a new quarterly report format, there is a different form basically there is a check off and you check which quarter you are doing and you answer questions about what you are doing and putting n/a in those spots is not acceptable. If there are no changes you put 'none'. If you are licensed you need to be on CHRIS. If you are a provider of services for people with intellectual disabilities you are already on Delta. Delta is the way into CHRIS. There is a whole healthpage on our website under our section which talks about how to get into Delta and CHRIS. You have to apply for your passwords for that. We also believe that the issues that CHRIS had with the internet explorer have pretty much been corrected. After you complete your reports you print them out. If you have had allegations of either abuse or complaints, that report will have names on it, you need to redact that information, any identifiable information. The only full cases you have to print out are cases when you have a founded case of abuse, a violation of a complaint, or there is any kind of correction plan that you have done. You do not need to do that for all the other cases. Under the bylaws of this committee and the Cooperative agreement which you all signed you are required to provide those reports 2 weeks in advance to me and to the committee. If you do not the contact information for me or the committee make sure you contact me or Carmen. My understanding is that this committee is okay with emailing the document. Some of you after redacting a report cannot scan it, then you need to mail those reports. All reports are to be mailed to Mr. Dickinson. When you send something to Mr. Daye he wants it mailed. The key is to get the reports in advance to the meeting to the committee and myself so that we can review them. The next report will be

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for the quarter of April 1 through June 30, our next meeting will be July 24th, so you can send your reports the first week in July. If you are not licensed please note that you are not licensed, just send out the paper form if you are having trouble getting a report off, if it does not want to print, if that is the case just indicate that you tried. If you are having trouble getting into CHRIS contact central office in Richmond and work out the technical issues if you can.

Mr. Prost spoke about where we are with the revision of the Human Rights regulations. A proposed set of regulations has gone to the State Board of Behavioral Health and Developmental Services; they met on April 8th and 9th. The Board basically approved the regulations the next step is that they go to the department of planning and budget to look at what sort of fiscal implications they may have and if there are issues there. I think it also goes to the Governor's office and maybe the Attorney General's office. Once that process is completed it will then go for public comment. The problem right now is that Virginia does not have a budget and they are working on all those issues. We are looking at a process that will take another 18 months to 2 years before we get new regulations. A couple of highlights of some of the big changes that are proposed in the regulations are 1) the way in which issues are handled (i.e. allegations of abuse or neglect, discrimination or complaints) right now they are handled in different processes. Abuse and neglect allegations once reported to the director and are to be entered into CHRIS within 24 hours. Once it is reported the provider has 10 work days to do their investigation and come up with their findings and propose any action plan and enter it into CHRIS thereby reporting it to our office. As far as allegations of discrimination, that gets reported to the director or his or her designee it is investigated within 10 working days; you have to write a letter to the individual, the advocate, the employees involved whatever the finding is whether it is allegation of discrimination on the basis of race, creed, nationality, and under the American's with disabilities act. Then the person has the right to appeal to the LHRC. Lastly, you have complaints, where someone says their rights were violated based on the policy of the provider. The first thing that happens is whoever gets the call, if it's the human rights advocate or the director; they have to explain the formal and informal process to the person, the person has to make a choice and if they don't make a choice it is automatically made informal. If it is made informal process they 5 working days to try and resolve the case if it is not resolved it becomes a formal complaint. If it is a formal complaint you have 10 working days to try and resolve it. Then the provider writes a letter stating there was or wasn't a violation and this is our action plan and this is what we are going to do about it. It is stated on the letter that if you disagree with the finding and the proposed action plan you have 5 days to respond in writing back to the program. Then the provider has another 5 days to try and resolve the matter they write a final letter stating this is our final summation, there was or there was not a violation this is our action plan. This time they write if you do not agree you have 10 day to appeal to the LHRC. We want to have 1 timeline for all these kinds of issues that is one thing another thing is the role of the LHRCs that is going to be a big change. The whole thing about affiliations and quarterly reports will in sense go away. In other words instead of going and getting an affiliation as providers come on line they will be affiliated with an LHRC. The numbers of the LHRC will go down. The other thing is that the LHRCs will be more focused at what they look at, they won't be looking at all these reports they will be looking at policies and approving behavioral management and program rules for providers and providers will not have to go to every meeting unless they have business. Lastly the other change that they

are looking at is, were programs don't have a SCC, Specially Constituted Committee, those functions that the SCCs approve would go to the LHRC to approve. It will not eliminate the SCC for St. Mary's, Maryview, or Holiday House, but what it would do is anyone has psychotropic medicines, protective restraints, physical management plans, all that would go to the LHRC for their review and approval. All of this is in proposal. All of this is in the future, so you still have to do the reports and the other things you are doing. Eventually these regulations will be up for public comment. But this is a long way off.

Mr. Albright asked if there were any questions for the Human Rights advocate.

Open Session

There was nothing further to add.

IX. Closed Session for Human Rights Complaints, Abuse, Discrimination, Formal/Informal Complaints:

At 10:40am Mr. David Paige moved the EVRLHRC go into executive session pursuant to the Virginia Code Section 2.2-3711 A (4) for the protection of the privacy of individuals in personal matters not related to public business. Namely for the purpose of reviewing behavior programming and client specific data and/or complaints, and or investigations for authorized representatives for St. Mary's Home for Disabled Children, Holiday House of Portsmouth, Inc, and Maryview Behavioral Medicine Center. Motion was made by Mr. John Dickinson and seconded by Ms. Denise Gordon. All members present voted in favor of the motion. The motion was made to accept the information given during closed Executive Session and go into open session. All members present voted in favor of the motion.

Upon reconvening in open session, each member of EVRLHRC certified that, to the best of each EVRLHRC Member's knowledge, only public business matters lawfully exempted from statutory open meeting requirements, and only public business matters identified in the motion to convene the executive session were discussed in the executive session. See attached record of Executive Session.

X. Adjournment

The meeting adjourned at 12:05 p.m.

XI. Next Meeting:

The next meeting of the Eastern Virginia Regional Local Human Rights Committee will be held on Thursday, July 24, 2014, at 9:30, at St. Mary's Home for Disabled Children, 6171 Kempsville Circle, Norfolk, VA 23502. St. Mary's Home for Disabled Children will provide refreshments.

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Provider Quarterly Report of Human Rights Activities

Name of Provider: Holiday House of Portsmouth, Inc ICF/IID

Local Human Rights Committee: Eastern Virginia Local Human Rights Committee

Name of Provider LHRC Liaison: Melanie J. Draughn, BSW, QIDP Social Worker

Name of Licensing Specialist: Dennis Riddick

Number of individuals served by provider in this quarter: 28

Year: 2014

Quarter: **1st Quarter:** **Jan. 1 - Mar. 31st** x

2nd Quarter: **Apr. 1 -June 30**

3rd Quarter: **July 1 –Sept. 30**

4th Quarter: **Oct. 1 –Dec. 31**

Submit the follow reports from CHRIS:

- CHRIS Report AB-01- Abuse Cases by date range: **Attached**
- CHRIS Comp-01-Complaint Cases by date **Attached**
- Complaints or abuse cases that resulted in a violation (founded) should be printed from CHRIS and submitted. **None**
- Complaints or abuse cases that resulted in a corrective action plan should be printed from CHRIS and submitted: **None**

Additional reporting and review requirements as applicable:

Please provide information about your efforts to ensure that allegations of abuse and neglect and human rights complaints are captured and reported as required by the regulations.

Allegations of Abuse: Holiday House of Portsmouth uses the following efforts to ensure allegations of abuse and neglect are captured as reported by the regulations. Upon receipt of any allegation of abuse or neglect this facility takes steps to protect the safety and welfare of the individual, suspend the suspected employee pending outcome of the investigation, ensure that Human Rights Advocate and Regulatory Authorities have been notified within a 24 hour time frame, and completed within a 5 day time frame. This facility notifies parents and child protective services.

Human Rights Complaints: Holiday House of Portsmouth uses the procedure established to allow for individuals or their parents/ authorized representatives to present their dissatisfaction with any aspect of the Holiday House program, and to seek satisfactory redress and resolution. The Holiday house will make every attempt to resolve

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complaints at earliest possible step. The Holiday House of Portsmouth will provide assistance and support to individual with the complaint process.

Provide information about any changes to your DBHDS licensing status including citations, service additions and closures.

**There were no changes to Holiday House of Portsmouth, Inc ICF/IID DBHDS licensing during this quarter.
There were no citations, services additions, and closures.**

Provide information about any new or amended policies, procedures or program rules that could potentially impact the human rights of individuals receiving services through your organization including but not limited to, restrictions, restraints, seclusions and time-outs.

Holiday House of Portsmouth does not have any new or amended policies, procedures, or program rules during this quarter.

Please list the actions you have taken to meet the provider's requirements under section 12 VAC 35-115-250 (A) related to support of the LHRC and recruitment of members as needed.

Holiday House of Portsmouth staff network with other professionals in the field of intellectual disabilities to continue to seek and recruit members for the Eastern Virginia Local Human Right Committee.

Quarterly Review of any Behavioral Plans involving the use of restraint or time out:

IK: Will review in executive session

DK: will review in executive session

TW: will review in executive session

Provider Quarterly Report of Human Rights Activities

Name of Provider: Maryview Behavioral Medicine Services
Local Human Rights Committee: Eastern Virginia LHRC
Name of Provider LHRC Liaison: Lucy Rotich, RN, BSN, MSA, Administrative Director
Name of Licensing Specialist: Reginald Daye, Dept. of Behavioral Health and Developmental Services
Number of individuals served by provider in this quarter: 555
Quarter: 1st

Status of Allegations of Abuse and Neglect

Number of Abuse Allegation cases: 4
Cases Pending:
Cases Closed: 4

Total Counts Alleged by Type:

Physical: 3 Sexual:
Verbal: Neglect:
Neglect (Peer to Peer): 1
Exploitation:
Other: Restraint:

Total Counts Occurred by Type:

Physical: Sexual:
Verbal: Neglect:
Neglect (Peer to Peer):
Exploitation:
Other: Restraint: 6

Provide details, by date of occurrence, of all cases. Include any required Corrective Action.

Status of Complaint Cases

Total of Complaint Cases: 3
Number of cases resulting in a violation:
Cases Pending:
Cases Closed: 3

Complaint Category Totals:

Assurance of Rights:
Dignity: 1
Services:
Participation in Decision Making: 1
Confidentiality:
Access to and Amendment of Services record:
Restrictions on Freedoms of Everyday Life:
Use of Seclusion Restraint and Time Out:
Work:
Research:
Complaint and Fair Hearing:
Determination of Capacity to give consent:
Authorized Representatives:
Complaint Resolution:
Reporting Requirements:

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Complaint Resolution Level:

Number of complaints resolved in the Informal Process: 3

Number of complaints resolved in the Formal Process: _____

Below Director: _____

Director: _____

Commissioner: _____

LHRC: _____

SHRC: _____

Provide details, by date of occurrence, of all cases that resulted in the following:

- a violation,
- a request for fact-finding (LHRC hearing)
- a Corrective Action Plan

Additional reporting and review requirements as applicable:

Please provide information about your efforts to ensure that allegations of abuse and neglect and human rights complaints are captured and reported as required by the regulations.

Patients are provided with a copy of rights on admission and this is repeated as a part of program each day. Nurse Managers, supervisors and directors are informed of any allegations by patient and investigates.

Provide information about any changes to your DBHDS licensing status including citations, service additions and closures.

None.

Provide information about any new or amended policies, procedures or program rules that could potentially impact the human rights of individuals receiving services through your organization including but not limited to, restrictions, restraints, seclusions and time-outs.

Please list the actions you have taken to meet the provider's requirements under section 12 VAC 35-115-250 (A) related to support of the LHRC and recruitment of members as needed.

Quarterly Review of any Behavioral Plans involving the use of restraint or time out:

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Department of Behavioral Health and Developmental Services
Office of Human Rights

Provider Quarterly Report of Human Rights Activities

Name of Provider: St. Mary's Home for Disabled Children
Human Rights Committee: Eastern Virginia LHRC
Name of Provider LHRC Liaison: Melanie Perez-Lopez
Name of Licensing Specialist: Nate Woodard
Number of individuals served by provider in this quarter: 81
Quarter: January 1 to March 31, 2014

Status of Allegations of Abuse and Neglect

Number of Abuse Allegation cases: 9
Cases Pending: 0
Cases Closed: 10

Total Counts Alleged by Type:

Physical: _____ Sexual: _____
Verbal: 1 Neglect: 9
Neglect (Peer to Peer): 3
Exploitation: _____
Other: _____ Restraint: _____

Total Counts Occurred by Type:

Physical: _____ Sexual: _____
Verbal: 0 Neglect: _____
Neglect (Peer to Peer): _____
Exploitation: _____
Other: _____ Restraint: _____

Provide details, by date of occurrence, of all cases. Include any required Corrective Action.

Details will be discussed in Executive Session.

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Department of Behavioral Health and Developmental Services
Office of Human Rights

Status of Complaint Cases

Total of Complaint Cases: : 0

Number of cases resulting in a violation: 0

Cases Pending: 0

Cases Closed: 0

Complaint Category Totals:

Assurance of Rights: _____

Dignity: _____

Services: _____

Participation in Decision Making: _____

Confidentiality: _____

Access to and Amendment of Services record: _____

Restrictions on Freedoms of Everyday Life: _____

Use of Seclusion Restraint and Time Out: _____

Work: _____

Research: _____

Complaint and Fair Hearing: _____

Determination of Capacity to give consent: _____

Authorized Representatives: _____

Complaint Resolution: _____

Reporting Requirements: _____

Complaint Resolution Level:

Number of complaints resolved in the Informal Process: 0

Number of complaints resolved in the Formal Process: 0

Below Director: _____

Director: _____

Commissioner: _____

LHRC: _____

SHRC: _____

Provide details, by date of occurrence, of all cases that resulted in the following:

- a violation,
- a request for fact-finding (LHRC hearing)
- a Corrective Action Plan

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Department of Behavioral Health and Developmental Services
Office of Human Rights

Additional reporting and review requirements as applicable:

Please provide information about your efforts to ensure that allegations of abuse and neglect and human rights complaints are captured and reported as required by the regulations.

St. Mary's HDC process is a reporting of any "event" on an Event Report and daily "huddle" (M-F) to address the reports with key staff. QI or staff directly reports any events of alleged abuse or neglect to Social Work immediately upon receipt. Staff can also directly report to Social Work in writing (privately and confidentially) or verbally any suspected abuse/ neglect referrals.

Staff Development does an annual inservice on our Human Rights policy and our Abuse and Neglect policy. They also orient any new employees on these policies.

Provide information about any changes to your DBHDS licensing status including citations, service additions and closures.

St. Mary's is adding the Albergo House to our existing license which will have 12 adults over the age of 22. We anticipate that 12 of our residents will transition to the Albergo House as they age-out of the Children's facility. Albergo House is also now affiliated with this EVLHRC. We had a successful inspection with licensing on July 9, 2013 and received our license on November 19, 2013.

Provide information about any new or amended policies, procedures or program rules that could potentially impact the human rights of individuals receiving services through your organization including but not limited to, restrictions, restraints, seclusions and time-outs.

St. Mary's HDC has not added any new policies, procedures or programs. The Albergo House (for adults) should be opening in July or August of 2013, however we anticipate that the Human Rights policy and procedures will follow our established policies as in the Children's facility.

Please list the actions you have taken to meet the provider's requirements under section 12 VAC 35-115-250 (A) related to support of the LHRC and recruitment of members as needed.

See report from last quarter.

Quarterly Review of any Behavioral Plans involving the use of restraint or time out.

St. Mary's HDC received a variance to have our behavior plans approved and reviewed by our SCC.

Provider Quarterly Report of Human Rights Activities

Name of Provider: AC SUPPORT SYSTEMS

Local Human Rights Committee: SVLHRC

Name of Provider LHRC Liaison: Rizal Cruz

Name of Licensing Specialist: Ed Gonzalez

Number of individuals served by provider in this quarter: 12

Year: 2014

Quarter: 1 st Quarter:	Jan. 23	<u> </u>
2 nd Quarter:	April 24	<u> X </u>
3 rd Quarter:	July 24	<u> </u>
4 th Quarter:	Oct. 24	<u> </u>

Submit the follow reports from CHRIS:

- CHRIS Report AB-01- Abuse Cases by date range
- CHRIS Comp-01-Complaint Cases by date range
- Complaints or abuse cases that resulted in a violation (founded) should be printed from CHRIS and submitted.
- Complaints or abuse cases that resulted in a corrective action plan should be printed from CHRIS and submitted.

** Remember to always remove all names and other identifying information before submitting a case to the local human rights committee.*

Additional reporting and review requirements as applicable:

Please provide information about your efforts to ensure that allegations of abuse and neglect and human rights complaints are captured and reported as required by the regulations.

When LL sustained a bruise under her left eyebrow, it was reported to her support coordinator and the support coordinator reported it to APS. Ms. Hanna Brice, form APS came to LL house, did her investigation and concluded that no abuse or neglect has occurred.

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Provide information about any changes to your DBHDS licensing status including citations, service additions and closures.

No changes in our DBHDS licensing status.

Provide information about any new or amended policies, procedures or program rules that could potentially impact the human rights of individuals receiving services through your organization including but not limited to, restrictions, restraints, seclusions and time-outs.

No changes and amendment in policies, procedures or program rules.

Please list the actions you have taken to meet the provider's requirements under section 12 VAC 35-115-250 (A) related to support of the LHRC and recruitment of members as needed.

Quarterly Review of any Behavioral Plans involving the use of restraint or time out:

No Behavioral Plan is being implemented nor use of restraint or time out.

Provider Quarterly Report of Human Rights Activities

Name of Provider: Better Life Services, Inc.
 Local Human Rights Committee: Eastern Virginia
 Name of Provider LHRC Liaison: Greg LeFever
 Name of Licensing Specialist: Gale Schreiner
 Number of individuals served by provider in this quarter: 91
 Quarter: Jan 1– Mar 31, 2013

Status of Allegations of Abuse and Neglect

Number of Abuse Allegation cases: 0
 Cases Pending: 0
 Cases Closed: 0

Total Counts Alleged by Type:

Physical: 0 Sexual: 0
 Verbal: 0 Neglect: 0
 Neglect (Peer to Peer): 0
 Exploitation: 0
 Other: 0 Restraint: 0

Total Counts Occurred by Type:

Physical: 0 Sexual: 0
 Verbal: 0 Neglect: 0
 Neglect (Peer to Peer): 0
 Exploitation: 0
 Other: 0 Restraint: 0

Provide details, by date of occurrence, of all cases. Include any required Corrective Action.

Status of Complaint Cases

Total of Complaint Cases: 0
 Number of cases resulting in a violation: 0
 Cases Pending: 0
 Cases Closed: 0

Complaint Category Totals:

Assurance of Rights: 0
 Dignity: 0
 Services: 0
 Participation in Decision Making: 0
 Confidentiality: 0
 Access to and Amendment of Services record: 0
 Restrictions on Freedoms of Everyday Life: 0
 Use of Seclusion Restraint and Time Out: 0
 Work: 0
 Research: 0
 Complaint and Fair Hearing: 0
 Determination of Capacity to give consent: 0
 Authorized Representatives: 0
 Complaint Resolution: 0
 Reporting Requirements: 0

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Complaint Resolution Level:

Number of complaints resolved in the Informal Process: 0

Number of complaints resolved in the Formal Process: 0

Below Director: _____

Director: _____

Commissioner: _____

LHRC: _____

SHRC: _____

Provide details, by date of occurrence, of all cases that resulted in the following:

- a violation,
- a request for fact-finding (LHRC hearing)
- a Corrective Action Plan

Additional reporting and review requirements as applicable:

Please provide information about your efforts to ensure that allegations of abuse and neglect and human rights complaints are captured and reported as required by the regulations.

No incidents

Provide information about any changes to your DBHDS licensing status including citations, service additions and closures.

Request for Intensive In Home Service addition

Provide information about any new or amended policies, procedures or program rules that could potentially impact the human rights of individuals receiving services through your organization including but not limited to, restrictions, restraints, seclusions and time-outs.

Please list the actions you have taken to meet the provider's requirements under section 12 VAC 35-115-250 (A) related to support of the LHRC and recruitment of members as needed.

Quarterly Review of any Behavioral Plans involving the use of restraint or time out:

Provider Quarterly Report of Human Rights Activities

Name of Provider: Community Options, LLC
Local Human Rights Committee: Easter Virginia Local Human Rights Committee
Name of Provider LHRC Liaison: Reginald Daye
Name of Licensing Specialist: Dennis Riddick
Number of individuals served by provider in this quarter: 5
Quarter: 1st – January 23, 2014

Status of Allegations of Abuse and Neglect

Number of Abuse Allegation cases: 0
Cases Pending: 0
Cases Closed: 0

Total Counts Alleged by Type:

Physical: _____ Sexual: _____
Verbal: _____ Neglect: _____
Neglect (Peer to Peer): _____
Exploitation: _____
Other: _____ Restraint: _____

Total Counts Occurred by Type:

Physical: _____ Sexual: _____
Verbal: _____ Neglect: _____
Neglect (Peer to Peer): _____
Exploitation: _____
Other: _____ Restraint: _____

Provide details, by date of occurrence, of all cases. Include any required Corrective Action.

Status of Complaint Cases

Total of Complaint Cases: 0
Number of cases resulting in a violation: 0
Cases Pending: 0
Cases Closed: 0

Complaint Category Totals:

Assurance of Rights: 0
Dignity: 0
Services: 0
Participation in Decision Making: 0
Confidentiality: 0
Access to and Amendment of Services record: 0
Restrictions on Freedoms of Everyday Life: 0
Use of Seclusion Restraint and Time Out: 0
Work: 0
Research: 0
Complaint and Fair Hearing: 0
Determination of Capacity to give consent: 0
Authorized Representatives: 0
Complaint Resolution: 0
Reporting Requirements: 0

DRAFT

Complaint Resolution Level:

Number of complaints resolved in the Informal Process: 0

Number of complaints resolved in the Formal Process: 0

Below Director: 0

Director: 0

Commissioner: 0

LHRC: 0

SHRC: 0

Provide details, by date of occurrence, of all cases that resulted in the following:

- a violation,
- a request for fact-finding (LHRC hearing)
- a Corrective Action Plan

Additional reporting and review requirements as applicable:

Please provide information about your efforts to ensure that allegations of abuse and neglect and human rights complaints are captured and reported as required by the regulations.

None

Provide information about any changes to your DBHDS licensing status including citations, service additions and closures.

None

Provide information about any new or amended policies, procedures or program rules that could potentially impact the human rights of individuals receiving services through your organization including but not limited to, restrictions, restraints, seclusions and time-outs.

None

Please list the actions you have taken to meet the provider's requirements under section 12 VAC 35-115-250 (A) related to support of the LHRC and recruitment of members as needed.

None

Quarterly Review of any Behavioral Plans involving the use of restraint or time out:

None

Provider Quarterly Report of Human Rights Activities

Name of Provider: Community Options, LLC
Local Human Rights Committee: Easter Virginia Local Human Rights Committee
Name of Provider LHRC Liaison: Reginald Daye
Name of Licensing Specialist: Dennis Riddick
Number of individuals served by provider in this quarter: 5
Quarter: 2nd – April 15, 2014

Status of Allegations of Abuse and Neglect

Number of Abuse Allegation cases: 0
Cases Pending: 0
Cases Closed: 0

Total Counts Alleged by Type:

Physical: _____ Sexual: _____
Verbal: _____ Neglect: _____
Neglect (Peer to Peer): _____
Exploitation: _____
Other: _____ Restraint: _____

Total Counts Occurred by Type:

Physical: _____ Sexual: _____
Verbal: _____ Neglect: _____
Neglect (Peer to Peer): _____
Exploitation: _____
Other: _____ Restraint: _____

Provide details, by date of occurrence, of all cases. Include any required Corrective Action.

Status of Complaint Cases

Total of Complaint Cases: 0
Number of cases resulting in a violation: 0
Cases Pending: 0
Cases Closed: 0

Complaint Category Totals:

Assurance of Rights: 0
Dignity: 0
Services: 0
Participation in Decision Making: 0
Confidentiality: 0
Access to and Amendment of Services record: 0
Restrictions on Freedoms of Everyday Life: 0
Use of Seclusion Restraint and Time Out: 0
Work: 0
Research: 0
Complaint and Fair Hearing: 0
Determination of Capacity to give consent: 0
Authorized Representatives: 0
Complaint Resolution: 0
Reporting Requirements: 0

Complaint Resolution Level:

DRAFT

Number of complaints resolved in the Informal Process: 0

Number of complaints resolved in the Formal Process: 0

Below Director: 0

Director: 0

Commissioner: 0

LHRC: 0

SHRC: 0

Provide details, by date of occurrence, of all cases that resulted in the following:

- a violation,
- a request for fact-finding (LHRC hearing)
- a Corrective Action Plan

Additional reporting and review requirements as applicable:

Please provide information about your efforts to ensure that allegations of abuse and neglect and human rights complaints are captured and reported as required by the regulations.
none

Provide information about any changes to your DBHDS licensing status including citations, service additions and closures.
none

Provide information about any new or amended policies, procedures or program rules that could potentially impact the human rights of individuals receiving services through your organization including but not limited to, restrictions, restraints, seclusions and time-outs.
none

Please list the actions you have taken to meet the provider's requirements under section 12 VAC 35-115-250 (A) related to support of the LHRC and recruitment of members as needed.
none

Quarterly Review of any Behavioral Plans involving the use of restraint or time out:
none

Provider Quarterly Report of Human Rights Activities

Name of Provider: Virginia Supported Services
Local Human Rights Committee: EVA LHRC
Name of Provider LHRC Liaison: Yvonne Green
Name of Licensing Specialist: Carol Schreiner
Number of individuals served by provider in this quarter: 80

Year: 2014

Quarter: **1st Quarter:** Jan. 1 - Mar. 31st x
2nd Quarter: Apr. 1 - June 30
3rd Quarter: July 1 - Sept. 30
4th Quarter: Oct. 1 - Dec. 31

Submit the follow reports from CHRIS:

- CHRIS Report AB-01- Abuse Cases by date range
- CHRIS Comp-01-Complaint Cases by date range
- Complaints or abuse cases that resulted in a violation (founded) should be printed from CHRIS and submitted.
- Complaints or abuse cases that resulted in a corrective action plan should be printed from CHRIS and submitted.

** Remember to always remove all names and other identifying information before submitting a case to the local human rights committee.*

Additional reporting and review requirements as applicable:

Please provide information about your efforts to ensure that allegations of abuse and neglect and human rights complaints are captured and reported as required by the regulations. None

Provide information about any changes to your DBHDS licensing status including citations, service additions and closures. None

Provide information about any new or amended policies, procedures or program rules that could potentially impact the human rights of individuals receiving services through your organization including but not limited to, restrictions, restraints, seclusions and time-outs. None

Please list the actions you have taken to meet the provider's requirements under section 12 VAC 35-115-250 (A) related to support of the LHRC and recruitment of members as needed.

Quarterly Review of any Behavioral Plans involving the use of restraint or time out: None

Provider Quarterly Report of Human Rights Activities

Name of Provider: PsalmsAssistive Support Services LLC

Local Human Rights Committee: _____

Name of Provider LHRC Liaison: Latasha Holloway

Name of Licensing Specialist: Woodard

Number of individuals served by provider in this quarter: 0

Year: 2014

Quarter: 1st Quarter: Jan. 1 - Mar. 31st X

2nd Quarter: Apr. 1 - June 30 _____

3rd Quarter: July 1 - Sept. 30 _____

4th Quarter: Oct. 1 - Dec. 31 _____

Submit the follow reports from CHRIS:

- CHRIS Report AB-01- Abuse Cases by date range
- CHRIS Comp-01-Complaint Cases by date range
- Complaints or abuse cases that resulted in a violation (founded) should be printed from CHRIS and submitted.
- Complaints or abuse cases that resulted in a corrective action plan should be printed from CHRIS and submitted.

** Remember to always remove all names and other identifying information before submitting a case to the local human rights committee.*

Additional reporting and review requirements as applicable:

Please provide information about your efforts to ensure that allegations of abuse and neglect and human rights complaints are captured and reported as required by the regulations.

0

Provide information about any changes to your DBHDS licensing status including citations, service additions and closures.

0

Provide information about any new or amended policies, procedures or program rules that could potentially impact the human rights of individuals receiving services through your organization including but not limited to, restrictions, restraints, seclusions and time-outs.

0

Please list the actions you have taken to meet the provider's requirements under section 12 VAC 35-115-250 (A) related to support of the LHRC and recruitment of members as needed.

0

Quarterly Review of any Behavioral Plans involving the use of restraint or time out:

0

Provider Quarterly Report of Human Rights Activities

Name of Provider: Angel House, Inc.
 Local Human Rights Committee: Eastern Virginia Local HR
 Name of Provider LHRC Liaison: Stewart Prost
 Name of Licensing Specialist: Ed Gonzalez
 Number of individuals served by provider in this quarter: 0
 Quarter : March 31, 2014

Status of Allegations of Abuse and Neglect

Number of Abuse Allegation cases: 0
 Cases Pending: 0
 Cases Closed: 0

Total Counts Alleged by Type:

Physical: 0 Sexual: 0
 Verbal: 0 Neglect: 0
 Neglect (Peer to Peer): 0
 Exploitation: 0
 Other: 0 Restraint: 0

Total Counts Occurred by Type:

Physical: 0 Sexual: 0
 Verbal: 0 Neglect: 0
 Neglect (Peer to Peer): 0
 Exploitation: 0
 Other: 0 Restraint: 0

Provide details, by date of occurrence, of all cases. Include any required Corrective Action.

Status of Complaint Cases

Total of Complaint Cases: 0
 Number of cases resulting in a violation: 0
 Cases Pending: 0
 Cases Closed: 0

Complaint Category Totals:

Assurance of Rights: 0
 Dignity: 0
 Services: 0
 Participation in Decision Making: 0
 Confidentiality: 0
 Access to and Amendment of Services record: 0
 Restrictions on Freedoms of Everyday Life: 0
 Use of Seclusion Restraint and Time Out: 0
 Work: 0
 Research: 0
 Complaint and Fair Hearing: 0
 Determination of Capacity to give consent: 0
 Authorized Representatives: 0
 Complaint Resolution: 0
 Reporting Requirements: 0

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Complaint Resolution Level:

Number of complaints resolved in the Informal Process: _____0

Number of complaints resolved in the Formal Process: _____0

Below Director: _____

Director: _____

Commissioner: _____

LHRC: _____

SHRC: _____

Provide details, by date of occurrence, of all cases that resulted in the following:

- a violation,
- a request for fact-finding (LHRC hearing)
- a Corrective Action Plan

No Activity

Additional reporting and review requirements as applicable:

Please provide information about your efforts to ensure that allegations of abuse and neglect and human rights complaints are captured and reported as required by the regulations.

None

Provide information about any changes to your DBHDS licensing status including citations, service additions and closures.

None

Provide information about any new or amended policies, procedures or program rules that could potentially impact the human rights of individuals receiving services through your organization including but not limited to, restrictions, restraints, seclusions and time-outs.

None

Please list the actions you have taken to meet the provider's requirements under section 12 VAC 35-115-250 (A) related to support of the LHRC and recruitment of members as needed.

None

Quarterly Review of any Behavioral Plans involving the use of restraint or time out:

None

Provider Quarterly Report of Human Rights Activities

Name of Provider: Envision Family Services, LLC
Local Human Rights Committee: _____
Name of Provider LHRC Liaison: Stewart Prost
Name of Licensing Specialist: Nerissa Rhodes
Number of individuals served by provider in this quarter: 23

Year: 2014

Quarter: 1st Quarter: Jan. 1 - Mar. 31st X
2nd Quarter: Apr. 1 - June 30 _____
3rd Quarter: July 1 - Sept. 30 _____
4th Quarter: Oct. 1 - Dec. 31 _____

Submit the follow reports from CHRIS:

- CHRIS Report AB-01- Abuse Cases by date range
- CHRIS Comp-01-Complaint Cases by date range
- Complaints or abuse cases that resulted in a violation (founded) should be printed from CHRIS and submitted.
- Complaints or abuse cases that resulted in a corrective action plan should be printed from CHRIS and submitted.
-

** Remember to always remove all names and other identifying information before submitting a case to the local human rights committee.*

Additional reporting and review requirements as applicable:

Please provide information about your efforts to ensure that allegations of abuse and neglect and human rights complaints are captured and reported as required by the regulations.

EFS provides periodical training to ensure that allegations of abuse and neglect and human rights complaints are captured and reported as required by the regulations.

Provide information about any changes to your DBHDS licensing status including citations, service additions and closures.

None

Provide information about any new or amended policies, procedures or program rules that could potentially impact the human rights of individuals receiving services through your organization including but not limited to, restrictions, restraints, seclusions and time-outs.

None

Please list the actions you have taken to meet the provider's requirements under section 12 VAC 35-115-250 (A) related to support of the LHRC and recruitment of members as needed.

Information has been provided to staff and parents concerning their involvement and/or volunteering opportunities with LHRC.

Quarterly Review of any Behavioral Plans involving the use of restraint or time out:

EFS staff participates in refresher courses on our non-violent Crisis Prevention Intervention (CPI).

Provider Quarterly Report of Human Rights Activities

Name of Provider: Jerious Counseling Services, LLC
Local Human Rights Committee: Eastern Virginia Regional Local Human Rights Committee
Name of Provider LHRC Liaison: Jacqueline Taylor
Name of Licensing Specialist: Ed Gonzales
Number of individuals served by provider in this quarter: 10
Year: 2014

Quarter: 1st Quarter: Jan. 1 - Mar. 31st X
2nd Quarter: Apr. 1 - June 30
3rd Quarter: July 1 - Sept. 30
4th Quarter: Oct. 1 - Dec. 31

Submit the follow reports from CHRIS:

- CHRIS Report AB-01- Abuse Cases by date range
- CHRIS Comp-01-Complaint Cases by date range
- Complaints or abuse cases that resulted in a violation (founded) should be printed from CHRIS and submitted.
- Complaints or abuse cases that resulted in a corrective action plan should be printed from CHRIS and submitted.

** Remember to always remove all names and other identifying information before submitting a case to the local human rights committee.*

Additional reporting and review requirements as applicable:

Please provide information about your efforts to ensure that allegations of abuse and neglect and human rights complaints are captured and reported as required by the regulations.

All QMHPs are required to complete training and testing on Human Rights Policies and Procedures prior to being assigned any cases.

Provide information about any changes to your DBHDS licensing status including citations, service additions and closures.

Jerious Counseling Services, LLC was issued a licensing through February 28, 2015. We are currently servicing 10 clients.

Provide information about any new or amended policies, procedures or program rules that could potentially impact the human rights of individuals receiving services through your organization including but not limited to, restrictions, restraints, seclusions and time-outs.

None

Please list the actions you have taken to meet the provider's requirements under section 12 VAC 35-115-250 (A) related to support of the LHRC and recruitment of members as needed.

No action taken at this time.

Quarterly Review of any Behavioral Plans involving the use of restraint or time out:

0/None

Provider Quarterly Report of Human Rights Activities

Name of Provider: Individual Choices, Inc.
Local Human Rights Committee: Eastern Virginia Local Human Rights Committee
Name of Provider LHRC Liaison: Douglas Newsome
Name of Licensing Specialist: Dennis Riddick
Number of individuals served by provider in this quarter: Five
Quarter: Second Quarter 2014

Status of Allegations of Abuse and Neglect

Number of Abuse Allegation cases: Zero
Cases Pending: Zero
Cases Closed: Zero

Total Counts Alleged by Type:

Physical: Zero Sexual: Zero
Verbal: Zero Neglect: Zero
Neglect (Peer to Peer): Zero
Exploitation: Zero
Other: Zero Restraint: Zero

Total Counts Occurred by Type:

Physical: Zero Sexual: Zero
Verbal: Zero Neglect: Zero
Neglect (Peer to Peer) : Zero
Exploitation: Zero
Other: Zero Restraint: Zero

Provide details, by date of occurrence, of all cases. Include any required Corrective Action.

Status of Complaint Cases

Total of Complaint Cases: Zero
Number of cases resulting in a violation: Zero
Cases Pending: Zero
Cases Closed: Zero

Complaint Category Totals:

Assurance of Rights: Zero
Dignity: Zero
Services: Zero
Participation in Decision Making: Zero
Confidentiality: Zero

Access to and Amendment of Services record: Zero
Restrictions on Freedoms of Everyday Life: Zero
Use of Seclusion Restraint and Time Out: Zero
Work: Zero
Research: Zero
Complaint and Fair Hearing: Zero
Determination of Capacity to give consent: Zero
Authorized Representatives: Zero
Complaint Resolution: Zero
Reporting Requirements: ONE

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Complaint Resolution Level:

Number of complaints resolved in the Informal Process: Zero

Number of complaints resolved in the Formal Process: Zero

Below Director: _____

Director: _____

Commissioner: _____

LHRC: _____

SHRC: _____

Provide details, by date of occurrence, of all cases that resulted in the following:

- a violation,
- a request for fact-finding (LHRC hearing)
- a Corrective Action Plan

Additional reporting and review requirements as applicable:

Please provide information about your efforts to ensure that allegations of abuse and neglect and human rights complaints are captured and reported as required by the regulations.

Provide information about any changes to your DBHDS licensing status including citations, service additions and closures.

Provide information about any new or amended policies, procedures or program rules that could potentially impact the human rights of individuals receiving services through your organization including but not limited to, restrictions, restraints, seclusions and time-outs.

Please list the actions you have taken to meet the provider's requirements under section 12 VAC 35-115-250 (A) related to support of the LHRC and recruitment of members as needed.

Quarterly Review of any Behavioral Plans involving the use of restraint or time out:

Provider Quarterly Report of Human Rights Activities

Name of Provider: AIM Family Services LLC

Local Human Rights Committee: Eastern Virginia Regional Local Human Rights Committee

Name of Provider LHRC Liaison: Deborah Hamilton

Name of Licensing Specialist: Ed Gonzales

Number of individuals served by provider in this quarter: 0

Quarter: 1st

Status of Allegations of Abuse and Neglect

Number of Abuse Allegation cases: 0

Cases Pending: 0

Cases Closed: 0

Total Counts Alleged by Type:

Physical: 0 Sexual: 0

Verbal: 0 Neglect: 0

Neglect (Peer to Peer): 0

Exploitation: 0

Other: 0 Restraint: 0

Total Counts Occurred by Type:

Physical: 0 Sexual: 0

Verbal: 0 Neglect: 0

Neglect (Peer to Peer): 0

Exploitation: 0

Other: 0 Restraint: 0

Provide details, by date of occurrence, of all cases. Include any required Corrective Action.

Status of Complaint Cases

Total of Complaint Cases: 0

Number of cases resulting in a violation: 0

Cases Pending: 0

Cases Closed: 0

Complaint Category Totals:

Assurance of Rights: 0

Dignity: 0

Services: 0

Participation in Decision Making: 0

Confidentiality: 0

Access to and Amendment of Services record: 0

Restrictions on Freedoms of Everyday Life: 0

Use of Seclusion Restraint and Time Out: 0

Work: 0

Research: 0

Complaint and Fair Hearing: 0

Determination of Capacity to give consent: 0

Authorized Representatives: 0

Complaint Resolution: 0

Reporting Requirements: 0

DRAFT

Complaint Resolution Level:

Number of complaints resolved in the Informal Process: 0

Number of complaints resolved in the Formal Process: 0

Below Director: 0

Director: 0

Commissioner: 0

LHRC: 0

SHRC: 0

Provide details, by date of occurrence, of all cases that resulted in the following:

- a violation,
- a request for fact-finding (LHRC hearing)
- a Corrective Action Plan

Additional reporting and review requirements as applicable:

Please provide information about your efforts to ensure that allegations of abuse and neglect and human rights complaints are captured and reported as required by the regulations.

Provide information about any changes to your DBHDS licensing status including citations, service additions and closures.

Provide information about any new or amended policies, procedures or program rules that could potentially impact the human rights of individuals receiving services through your organization including but not limited to, restrictions, restraints, seclusions and time-outs.

Please list the actions you have taken to meet the provider's requirements under section 12 VAC 35-115-250 (A) related to support of the LHRC and recruitment of members as needed.

Quarterly Review of any Behavioral Plans involving the use of restraint or time out:

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EVRLHRC QUARTERLY MEETING DATES AND LOCATIONS 2014

1 ST Quarterly Meeting	9:30 a.m., Thursday January 23, 2014	St. Mary's Home for Disabled Children 6171 Kempsville Circle Norfolk, VA 23502
2 nd Quarterly Meeting	9:30 a.m., Thursday April 24, 2014	St. Mary's Home for Disabled Children 6171 Kempsville Circle Norfolk, VA 23502
3 rd Quarterly Meeting	9:30 a.m., Thursday July 24, 2014	St. Mary's Home for Disabled Children 6171 Kempsville Circle Norfolk, VA 23502
4 th Quarterly Meeting	9:30 a.m., Thursday October 23, 2013	St. Mary's Home for Disabled Children 6171 Kempsville Circle Norfolk, VA 23502